

Your hospital or health care provider participates in the Collective Medical Technologies (CMT) network to share electronic health information in order to coordinate their efforts to provide safe, convenient, integrated care to you through CMT's PreManage ED, PreManage Primary or other similar services (referred to collectively as "PreManage").

What are PreManage ED and PreManage Primary?

PreManage ED (a/k/a "EDIE") enables providers at hospital emergency departments (EDs) to share historical summaries of your hospital visits, contact information for other providers that care for you, and recommendations for how to best meet your needs when you visit the ED. PreManage Primary can alert your primary care physician (PCP) or other treating providers about when you have an ED visit, or when you have been discharged from the hospital after an inpatient stay. PreManage Primary can also enable your health plan to be notified when you have hospital visits so that they can work with your hospital or other providers to help coordinate your care or arrange for payment for your healthcare services.

What information about me is in PreManage?

PreManage includes some of the information available in your electronic medical record, like hospital or doctor visit history, allergies, medications, diagnoses, past test results, lists of treating providers, etc. It will not include psychotherapy notes, substance abuse treatment information protected by federal law, or other categories of sensitive information that require your specific authorization to release under state or federal law without your prior written consent.

Who will have access to my health record in PreManage?

PreManage can be accessed by hospitals, physician offices, clinics, other health care providers, and health insurance organizations, but they can only access your health record information if they have a relationship with you for providing treatment (as your hospital or physician), arranging for payment (i.e., as your health insurance carrier), or providing other health care operations services (for example, clinic care managers providing support services).

How does CMT protect my privacy?

CMT is committed to keeping your records private and secure. CMT will never sell your data and strictly limits access to your health records to entities that have a relationship with you for treatment, payment or health care operations purposes or valid public health reporting. CMT strictly adheres to federal and state privacy and security laws and uses industry-leading information security strategies to protect your health records (such as encryption, third-party security audits, and monitoring activities).

How does my information being in EDIE/PreManage benefit me?

PreManage enables the providers that care for you to see a more complete picture of your health, and make more informed treatment decisions for you. This can improve safety and quality of care provided to you, reduce the cost of your care by eliminating unnecessary paperwork or testing, and reduce wasted time and inconvenience created when information your providers need isn't available.

Am I required to participate in EDIE/PreManage, or can I "opt out"?

Your participation is voluntary and you may refuse to allow your information to be shared through PreManage. You may opt out from your hospital or health care provider sharing information with others through PreManage by signing the documentation they provide to you (Provider Opt Out).

If you wish to opt out from allowing your information to be shared by CMT with any hospital, health care provider, or health insurance organization through EDIE/PreManage (CMT Opt Out) you must complete the form

and follow the instructions at the CMT website: <http://collectivemedicaltech.com/network-opt-out/>. Your request for a Provider Opt Out will be effective immediately after CMT is properly notified by your hospital or health care provider and your CMT Opt Out will be effective three (3) to five (5) business days after you submit your request. Any information which has been shared through PreManage prior to your decision to opt-out will remain with the organizations which received it.

Please be aware: (1) opting out will not prevent your hospital or health care provider from sharing your health information with other treating providers by phone, fax or mail if requested; and (2) even if you choose to opt-out of PreManage, your hospital or health care provider may still share your health record information through secure email, EMR or other electronic information systems. You should read your hospital or health care provider's HIPAA Notice of Privacy Practices for more information.

What information will remain even if I choose to opt out?

If you choose Provider Opt Out, hospitals or providers other than the one at which you completed the opt-out form may continue to use PreManage to share your health record information. If you choose either option, CMT may still use your health record information as follows:

- CMT will maintain your personal information on file to record and track your decision to opt-out; CMT may also notify hospitals, providers or health plans that you have opted out.
- Your hospital may use PreManage ED to query a state database (e.g., PDMP, POLST) for you and deliver any relevant health record information to the hospital only—which does not involve sharing your health record information with any other hospitals, providers or health plans.
- CMT may send a notification to your hospital through PreManage ED to indicate that you have opted out, which may include a summary list of your other treating providers.
- CMT may share your information on behalf of hospitals or other providers with a health plan as necessary for them to obtain or arrange for payment for your health care services.
- CMT may share your information for security or safety alerts or for public health reporting purposes (e.g., communicable diseases, immunization data, quality reports, etc.) as required or authorized by applicable law.

Are there risks if I choose to Opt-Out?

Yes, without allowing information sharing through PreManage:

- Your treating providers may not have up to date information about your health needs or history, which may negatively impact their ability to make diagnoses or provide the care you need.
- When your treating providers have incomplete information about your care history, there is an increased risk of unnecessary costs for duplicate tests or procedures.
- Your treating provider may use less secure methods of sharing information (such as fax or mail).

What happens if I change my mind and decide to participate in PreManage later?

You can change your mind and decide to “opt-in” anytime by completing the form and following the “opt back in” instructions at the CMT website: <http://collectivemedicaltech.com/network-opt-out/>. Your request will be effective no later than five (5) business days after you submit it.